



“First In Service”

Dear Landlord:

As a courtesy to our customers, Alpena Power Company (APC) offers landowners the opportunity to sign up for our Landlord Program. The completion of this form will allow APC to list you as owner of the properties indicated on this form.

Complete this form and return to:

Alpena Power Company
PO Box 188
Alpena, MI 49707-0188

1. To participate in the Landlord program, **all** landlord’s accounts must be current (i.e., cannot have a past due balance).
2. Energy will remain in the landlords name until:
 - The tenant requests service by contacting Alpena Power Company at 989-358-4900 and meets requirements to become an APC energy consumer.
 - If the tenant does not meet requirements to become an APC energy consumer, the landlord will be advised the transfer of service cannot be completed at this time. Power will remain in the landlord’s name and you will be responsible for payment until the tenant successfully meets the APC requirements.
3. If the landlord has a change in mailing address or contact information, it is the landlord’s responsibility to update this information with APC. If the landlord purchases additional properties they must contact APC and update their records.
4. APC reserves the right to cancel a service contract on any or all properties at any time if the landlord’s bills are not paid in a timely manner or if there are repeated attempts to avoid responsibility for electric used by the landlord, as determined by APC.
5. The landlord agreement does not apply when APC discontinues electric service due to safety concerns or any violation of APC policies. This action can be taken against a tenant without notice to the landlord.
6. The landlord agreement does not apply when APC discontinues electric service for **nonpayment**. The landlord will be notified of the pending disconnect only if they have a signed agreement on file with APC.
7. By signing this agreement you acknowledge that when one of your rental properties are vacated, the power will automatically be put into your name, you will **not** be contacted prior to this transfer.

Alpena Power Company will not become involved in any disputes between the landlord and the tenant(s).

If you wish to sign up for this program you will need to fill in ALL of the following information and return it to our office.

LANDLORD INFORMATION:

LANDLORD'S OR BUSINESS NAME _____

CONTACT PERSON _____

DATE OF BIRTH _____ TAX ID OR SOCIAL SECURITY NO. _____

DRIVERS LICENSE _____ CELL PHONE _____

HOME PHONE _____ WORK PHONE _____

MAILING ADDRESS _____

CITY, STATE, ZIP _____

CONTACT PERSON _____

E-MAIL ADDRESS _____

ADDRESSES OF RENTALS: (use additional page if more room is necessary)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

I hereby authorize APC to transfer electric service for billings for each account location listed above into the landlord name indicated above; each time APC receives a request to shut off service from a tenant. I understand that service at any above account location(s) may be shut off if the tenant fails to pay for electric service they used or otherwise violates the rules of APC. By signing this form, I acknowledge that I have read and agree to follow the terms and conditions indicated herein.

Landlord Signature(s)

Printed Name(s)

Title

Date